

INDIANA STATE LIBRARY ADVISORY COUNCIL (ISLAC)

July 21, 2006

Minutes

Chair Amy Harshbarger called the meeting to order. Members present were Ruby Anderson, Nancy Conner, Marge Cox, Nancy Dowell, Amy Harshbarger, Judy Hemmerling, Linda Kolb, David Lewis, Susan Mannan, Sandra Marksberry, Brian McCafferty, Yvonne Olinger, Michael Piper, Jack Randinelli, Judy Smith, Jeffrey Stanley, Susan Wheeler, and Becki Whitaker. Laura Taylor attended representing Judy Williams. Indiana State Library (ISL) staff attending were Deborah Barnhart, Roberta Brooker, Edythe Huffman, Rose Marie Kelsey-Traylor, Wendy Knapp, Martha Jane Ringel, Marcia Smith-Woodard, Jake Speer and Faye Terry. Guests in attendance included Margaret Mohundro, Michael Burton, Jim Corridan, Melissa Martin, and Michelle Crouch.

Roll Call: Members and staff present introduced themselves.

Minutes: Corrections to the April 21, 2006 meeting are as follows: Sandra Marksberry and Marcia Smith-Woodard were in attendance at the meeting. Brian McCafferty moved to accept the minutes as corrected, David Lewis seconded. The motion passed.

Committee Reports:

Executive Committee – There was a meeting this morning to review the agenda. Disaster Planning Committee report was added to the revised agenda.

Construction Committee – The committee did not meet. Faye Terry reported that a committee chair is needed.

Continuing Education Committee – Edie Huffman reported that on the recommendation of the OMB, the certification process will be changing. The Continuing Education Committee will work on this process.

Resource Sharing Committee – Jake Speer reported that the Library Development Office is posting a new application for the remaining LSTA funds set aside for technology grants on the LDO web site. These applications may be for interactive white boards, laptop computers, wireless slates, etc.

Special Services Committee – Sandra Marksberry reported that there was no meeting.

Public Library Services Committee – Jack Randinelli reported on Standards Compliance.

Nominating Committee – Brian McCafferty reported that there are two nominations. They are Amy Harshbarger, Chair and Sandra Marksberry, Vice-Chair. Jack Randinelli moved that the nominations be closed and accepted. Marge Cox seconded. The motion passed.

Disaster Planning Committee – Jake Speer reported on disaster planning. A disaster plan template will be created and a template placed on the LDO website. It was also reported that there will be an INCOLSA workshop held in August on disaster planning.

State Library Report:

Roberta Brooker reported on a Spanish outreach. Two Indiana State Library staff and the Governor's liaison will be going to Seattle, Washington for a Train the Trainers Workshop. An exhibit on Lincoln is going on now in the Indiana Author's Room. The Indiana Author's Room is now an exhibit room and the History Reference Room will be a meeting room.

Jake Speer reported on the Rural Library Sustainability-Webjunction Gates training. There will be a total of seven workshops around the state that will be directed at staff that serves less than 25,000. Speer also reported that work on the Genealogy Vital Information Exchange (VINE) database project is continuing.

Rose Marie Traylor reported on the LSTA Plan Evaluation. The evaluation will be completed by March 2007. The firm selected to perform the evaluation is Briljent. Focus groups will be held in each congressional district and will include all types of libraries, grantees, applicants, and non-applicants. A survey will be conducted by the web or by mail. Briljent consultants will meet with ISL, INCOLSA, and ISLAC.

New Business:

Roberta Brooker reported that LSTA grant application requests were \$4,901,497.95. The estimated allotment is \$3,453,841. The difference between these is \$1,447,756.95. ISL will make recommendations regarding the grant applications by September 1. Revisions to the grant application can be made by October 2 or 7. A revised timetable for grant applications would be made available later today. Final recommendations on the grants will be made at the October 20th ISLAC meeting.

Debbi Barnhart reported that e-rate and connectivity have been switched over to ENA. Savings to public libraries was \$967,833. ISL has received an information sheet from IMLS regarding allowable and unallowable costs to grants. The information sheet was distributed. ISL will be receiving an IMLS site visit in 2007. ISL is working on being diligent in keeping with state and IMLS guidelines.

LSTA grant applications were then reviewed with discussion and comments. A question was asked regarding the timeline for grants. It was explained that ISL grants follows the federal fiscal year and no contracts are required for these projects. Other grants have to follow state and federal contract guidelines with the funds coming out of a specific allotment fund.

Other Business: The January 2007 date needs to be changed to January 26 if necessary.

Adjournment: It was moved and seconded for adjournment.